

Sporting Car Club of South Australia Incorporated

Privacy Policy

Version: 1.0

Effective Date: 15 July 2026

Review Date: 15th July 2027

1. Purpose

The Sporting Car Club of South Australia Incorporated ("the Club", "we", "our" or "us") is committed to protecting the privacy of our members, volunteers, competitors, officials, visitors, sponsors, customers and website users.

This Privacy Policy explains how we collect, use, store, disclose and protect personal information when you:

- become a member of the Club;
- participate in Club activities or motorsport events;
- visit our website;
- purchase memberships, event entries or merchandise;
- volunteer with the Club;
- hire Club facilities;
- contact the Club; or
- otherwise interact with us.

The Club is committed to handling personal information in accordance with the **Privacy Act 1988 (Cth)** and the Australian Privacy Principles (APPs).

This policy should be read together with the Club Constitution, Membership Policies and Website Terms & Conditions.

2. About the Sporting Car Club of South Australia

The Sporting Car Club of South Australia Incorporated is one of Australia's oldest motoring organisations.

The Club exists to:

- promote motorsport;
- preserve and celebrate historic motoring;
- operate Collingrove Hillclimb;
- organise competitions, social events and educational activities;
- maintain one of Australia's leading motoring libraries; and

- foster an inclusive community for motoring enthusiasts.

These objectives are reflected within the Club Constitution and Policy & Procedures Manual.

3. What Information We Collect

Depending upon your relationship with the Club, we may collect information including:

Personal Information

- Full name
- Date of birth
- Postal address
- Email address
- Telephone numbers
- Emergency contact details
- Membership number
- Membership category
- Vehicle details
- Motorsport licence details
- Volunteer qualifications
- Working With Children Check details (where required)
- Competition history
- Event attendance
- Payment history

Financial Information

Where payments are made online, payment processing is undertaken through secure third-party payment providers.

The Club does **not** store complete credit card details on its systems.

Website Information

When visiting our website we may collect:

- IP address
- Browser type
- Device information
- Pages visited

- Time spent on pages
 - Referral source
 - Cookies and website analytics
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4. How We Collect Information

We collect personal information directly from you when you:

- apply for membership;
- renew your membership;
- register for an event;
- enter a motorsport competition;
- purchase merchandise;
- book Club facilities;
- subscribe to newsletters;
- complete forms;
- contact the Club;
- volunteer;
- respond to surveys;
- participate in competitions or promotions.

Information may also be collected from Motorsport Australia, event organisers or government agencies where authorised or required by law.

5. Why We Collect Personal Information

We collect information so we can:

- administer memberships;
- organise events;
- conduct motorsport competitions;
- process entries;
- issue competition documentation;
- communicate with members;
- publish event information;
- manage volunteers;

- administer Club governance;
 - process payments;
 - deliver products and services;
 - maintain historical records;
 - meet legal obligations;
 - improve member services;
 - manage Club facilities;
 - protect people and property.
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6. Membership Records

The Club Constitution requires the Club to maintain a Register of Members, including member details and membership records. Certain information is collected to enable the Club to administer memberships, communicate with members and fulfil its obligations as an incorporated association.

7. Photography and Video

The Sporting Car Club regularly photographs and films:

- motorsport events;
- social events;
- presentations;
- meetings;
- training;
- award ceremonies;
- volunteers;
- competitors;
- spectators.

Images and video may be used in:

- the Club website;
- Wheelspin magazine;
- newsletters;
- annual reports;
- social media;

- promotional material;
- grant applications;
- media releases;
- historical archives.

Attendance at public Club events constitutes consent to reasonable photography and filming.

If you believe an image should not be used, please contact the Club.

8. Email Communications

The Club may send communications regarding:

- membership renewals;
- Club notices;
- event information;
- competitions;
- newsletters;
- governance notices;
- annual meetings;
- special general meetings;
- promotional activities.

Members may opt out of promotional communications at any time, however important governance or membership communications cannot be unsubscribed from while membership remains current.

9. Disclosure of Information

We will not sell your personal information.

Information may be disclosed where reasonably necessary to:

- Motorsport Australia;
- government agencies;
- emergency services;
- insurance providers;
- event partners;
- payment providers;
- IT service providers;

- website hosting providers;
- legal advisers;
- auditors;
- regulatory authorities.

Information will only be shared where necessary to provide Club services or comply with legal obligations.

10. Website Cookies

Our website may use cookies and similar technologies to:

- remember preferences;
- improve website performance;
- analyse visitor traffic;
- understand website usage;
- improve member experience.

Users may disable cookies within their browser settings, although some website functions may not operate correctly.

11. Security

The Club takes reasonable steps to protect personal information through:

- secure systems;
- password protection;
- limited staff access;
- secure payment gateways;
- cloud-based security;
- physical security measures;
- staff training.

Despite these measures, no online system can guarantee absolute security.

12. Data Retention

The Club retains information only as long as necessary to:

- administer memberships;
- maintain historical records;

- meet legal obligations;
- comply with taxation requirements;
- comply with incorporated association legislation;
- protect legal interests.

Historical competition results, award recipients and Club archives may be retained indefinitely.

13. Access and Correction

You may request access to your personal information at any time.

If information is inaccurate or incomplete, the Club will take reasonable steps to correct it.

Requests should be directed to the Club Manager.

14. Third-Party Websites

The Club website may contain links to third-party websites.

We are not responsible for the privacy practices of external websites.

Users should review those websites' own privacy policies.

15. Children

Where Junior Members participate in Club activities, personal information is generally collected through a parent or legal guardian.

Parents or guardians may request access to or correction of their child's information.

16. Complaints

If you believe your privacy has not been handled appropriately, you may submit a written complaint to:

Club Manager

Sporting Car Club of South Australia Incorporated

The Club will:

- acknowledge receipt of your complaint;
- investigate the matter;
- respond within a reasonable timeframe; and
- seek to resolve the issue fairly and confidentially.

Where appropriate, complaints may also be referred to the Office of the Australian Information Commissioner.

17. Changes to this Policy

The Club may amend this Privacy Policy from time to time to reflect changes in legislation, technology or Club operations.

The current version will always be published on the Club website.

18. Contact Us

Sporting Car Club of South Australia Incorporated

51 King William Road
Unley SA 5061

Phone: (08) 8373 4899

Email: admin@sportingcarclub.com.au

Website: www.sportingcarclub.com.au

Document Control

Version	Date	Approved By	Review
1.0	[Insert Date]	Management Committee	12 Months

Notes

This policy has been prepared specifically for the Sporting Car Club of South Australia Incorporated and aligns with the Club's Constitution, governance framework, membership administration requirements and Policy & Procedures Manual while reflecting current Australian privacy legislation and best practice for sporting organisations.